If a parent/guardian moves within the boundaries of the Chichester School District anytime after enrollment, a Student Change of Information Form **MUST** be filled out and returned to the Registration Office within **TWO WEEKS** of the move.
Student Change of Information

Forms are only available at the Chichester Education Center, 401 Cherry Tree Rd., Aston. Along with the completed form, the following items are required in order to process the change:

Proof of Residency (deed, lease, recent tax bill or mortgage payment book/statement), PA Driver’s license or PA State ID, and three bills with the new address. Any questions regarding this process should be directed to the Registration Office 610-485-6881, ext. 5056
STUDENT CHANGE OF INFORMATION FORM

PLEASE PRINT

Name of Student(s)  Grade  School  Student ID#

_________________________________________________________________________

NEW ADDRESS  ____________________________________________________________

_________________________________________________________________________

NEW PHONE NUMBER  _______________________________________________________

PREVIOUS ADDRESS  _________________________________________________________

EMERGENCY CONTACTS
NAME________________________________PHONE NUMBER__________________

NAME________________________________PHONE NUMBER__________________

PARENT/GUARDIAN SIGNATURE________________________________DATE_________

PARENT PROOF OF RESIDENCY IS REQUIRED FOR ALL ADDRESS CHANGES. 
PLEASE SUBMIT DOCUMENTATION FROM LIST BELOW.

____ MORTGAGE  OR  ____LEASE     AND_____ONE UTILITY BILL

3 FORMS OF IDENTIFICATION ARE REQUIRED

____ PA DRIVER’S LICENSE  OR  ____PA STATE ID     AND____ 2 BILLS

PLEASE DO NOT WRITE BELOW THIS LINE

-----------------------------------------------------------------------------------------------
THIS SECTION TO BE COMPLETED BY REGISTRATION OFFICE

APPROVED BY: __________________ DATE: __________________

COA 03/09