

Chichester School District Board of School Directors
Boothwyn, Pennsylvania
Minutes of the Regular Meeting – December 8, 2009

A Regular meeting of the Chichester School Board was held at the Administration Building, 401 Cherry Tree Road, Boothwyn, Pennsylvania, on December 8, 2009. The meeting was called to order at 7:50 p.m. Roll call was taken, and the Pledge of Allegiance and moment of silent meditation were conducted.

Board members present were Howard Adams, Paul Amand, Ruth Ann Baiocco, Edward Cardow, Alan Henderson, William Lawler, Mary Magaw, and William Taylor. Sherry Troiani was absent.

Seated with the Board were Barbara DiMarino, Superintendent; Rebecca Lowry, Assistant Superintendent; Janice Miller Lion, Business Administrator; Fred Serino, Assistant to the Superintendent for Human Resources, and District Solicitor Stephen Polaha.

Also present was Debbie Mosloskie, Assistant Business Administrator.

Scheduled presentations

Pam Baker from Barbacane, Thorton & Co presented the 2008-2009 audit report to the school board. She explained the report and thanked the business office for all of the hard work that was put into it.

Board reports

Ms. Baiocco talked to the board about the high school volleyball team, tennis team and the golf team making Del Val. She also congratulated the 8th grade football team for an undefeated season.

Mr. Adams advised the board that there was a foundation meeting the day before the board meeting.

Approval of minutes

The board approved by acclamation the minutes of the November 10, 2009 committee of the whole meeting.

Vote: **Aye** – Mr. Cardow; Mr. Adams; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Henderson
Abstain – Mr. Amand; Mr. Taylor

The board approved by acclamation the minutes of the November 17, 2009 regular meeting with amendment.

Vote: **Aye** – Mr. Cardow; Mr. Adams; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Henderson
Abstain – Mr. Amand; Mr. Taylor

Superintendent's recommendations

A. Curriculum and Instruction

Ms. DiMarino reviewed Section A.

Minutes of the 12/8/2009 Regular Meeting

On a motion made by Mr. Cardow and seconded by Ms. Baiocco, the board approved **agenda items A1 through A4**.

Vote: **Aye** – Mr. Cardow; Mr. Adams; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Amand; Mr. Henderson; Mr. Taylor

1. Request approval of tuition reimbursement as follows for the 2009-2010 CEA contract year.

<u>Employee</u>	<u>Teaching Assignment</u>	<u>Course</u>	<u>School</u>	<u># of Credits</u>	<u>Amount</u>
Jamie Blumenthal	HS-Physical Education	Habits of Mind	Walden University	3	\$1350.00
Heather Cobb	HS-Music	School Leadership Theory and Practice	Wilmington University	3	\$1149.00
Sarah Glasgow	HS-English	Differentiated Instruction in the Classroom	Wilkes University	3	\$1071.00
Melanie Jackalous	H-Kindergarten	Understanding Difficult Parents	University of LaVerne	3	\$285.00
Melanie Jackalous	H-Kindergarten	Classroom Management for Elementary Teachers	University of LaVerne	3	\$285.00
Melanie Jackalous	H-Kindergarten	Microsoft PowerPoint 2002	University of LaVerne	3	\$285.00
Melanie Jackalous	H-Kindergarten	Teaching Gifted and Talented Students	University of LaVerne	3	\$285.00
Melanie Jackalous	H-Kindergarten	Learning the Meaning of Words	University of LaVerne	2	\$190.00
Eva Janik	B-Kindergarten	Technology Application for Classroom	Saint Joseph's University	3	\$1614.00
Nicole Kulick	H-Kindergarten	Understanding Difficult Parents	University of LaVerne	3	\$285.00
Nicole Kulick	H-Kindergarten	Microsoft Word 2002	University of LaVerne	3	\$285.00
Nicole Kulick	H-Kindergarten	Microsoft PowerPoint 2002	University of LaVerne	3	\$285.00
Nicole Kulick	H-Kindergarten	Classroom Management for Elementary Teachers	University of LaVerne	3	\$285.00
Nicole Kulick	H-Kindergarten	Learning the Meaning of Words	University of LaVerne	2	\$190.00
Donald Morgan	HS-English	Instructional Leadership	Cabrini	3	\$1104.00
Jodie Murphy	H-Kindergarten	Technology Application for Classroom	Saint Joseph's University	3	\$1614.00
April Wilson	L-Kindergarten	Microsoft PowerPoint 2007	University of LaVerne	3	\$285.00
Reimbursement					\$10,847.00
Previous Total					\$1910.00
Total Reimbursement to Date					\$12,757.00
\$12,757.00 reflects all tuition paid out for the 09-10 school year. Cap is \$132,000.					

Minutes of the 12/8/2009 Regular Meeting

2. Request authorization of the following field trips. Field trips are in accordance with school district policy. The only cost to the district is transportation, unless stated otherwise.

<u>Date</u>	<u>Destination</u>	<u>Group</u>	<u>Transportation</u>
*Dec. 3	Regal Brandywine Town Center, Wilmington, DE	MS-7 th grade- 1.3.8 Reading literature: analyzing literature through a dramatic presentation; 1.6.8B Listening to literature	District
Dec.11	Walnut Street Theatre, Philadelphia, PA	B-4 th grade- 1.3 Reading, analyzing, interpreting literature	District
Dec. 15	Franklin Institute, Philadelphia, PA	MS-8 th grade- 3.1 Unifying themes of science; 3.3, 3.4, 3.5 Biology, physical science, chemistry and earth science; 3.8 Science, technology and human endeavors	District
Dec. 15	Granite Run Mall, Media, PA	MS-5-6 Band- PA 9.1 Performing on instruments, alone and with others a varied repertoire of music	District
Dec. 17	Granite Run Mall, Media, PA	MS-7-8 Band- PA 9.1 Performing on instruments, alone and with others a varied repertoire of music	District
Dec. 18	Boothwyn Elementary, Hilltop Elementary, Linwood Elementary	HS-9-12 CS1 Script writing; CS2 Acting; CS3 Designing and producing; CS4 Directing and interpreting text; CS6 Comparing and integrating art forms	District
Dec. 21	Gen Mills Senior Living, Glen Riddle and Granite Run Mall	HS-9-12 Band and chorus – NS1 Singing alone and with others; NS2 Playing alone and with others; NS5 Reading music; NS7 Listening and evaluating music performance	District
Jan. 7	Upper Darby High School	HS-9-12- PA FBLA Standards	District
Jan. 22&23	Penn State University	HS-9-12- Compete in the Kevin Dare High School Invitational Indoor Track Meet	District
Mar. 10	Springfield High School	HS-11-12 HI-Q Program	District
Mar. 11	Chichester Middle School	HS-12 th grade- 1.3 Analyzing and interpreting literature	District
Jun. 15	Ride the Ducks, Philadelphia, PA	H-2 nd grade- 8.1 Historical analysis and skills development; 8.2 Pennsylvania History	District

*Invitation to participate in these events was received after the November meeting and is presented for informational purposes only.

3. Recommend approval of the following conference attendance:

a. Pennsylvania Association Federal Program Coordinators Annual Conference

Attendees: Steve Marrone; Sandy Cislo
 Location: Hershey, PA
 Dates: March 22-24, 2010
 Cost: \$0 (all expenses covered by PDE)

4. Recommend approval of tuition reimbursement in the amount of \$89.00 for Wanda Edwards, Secretary to Maintenance, as per the Confidential Group agreement. Course is *Administrative Assistant Fundamentals*, taken at Delaware County Community College.

B. Special Services

On a motion made by Mr. Cardow and seconded by Ms. Baiocco, the board approved **agenda items B1**.

Vote: **Aye** – Mr. Cardow; Mr. Adams; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Amand; Mr. Henderson; Mr. Taylor

1. Request approval to provide two hours of after school reading tutoring per week for a total of 52 hours for the remainder of the 2009-2010 school year for a high school student per the IEP. The student is in need of reading support and is not able to receive this service during the regular school day due to vo-tech schedule. Costs will be paid through ACCESS funds and are not to exceed \$1,794.

C. Technology

There are no items for voting consideration at this time.

D. Business and Finance

Ms. Lion reviewed section D of the agenda.

On a motion made by Mr. Cardow and seconded by Mr. Taylor, the board approved **agenda items D1 through D4**.

Vote: Aye – Mr. Cardow; Mr. Adams; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Amand; Mr. Henderson; Mr. Taylor

1. Recommend acceptance of financial reports.
2. Recommend approval of bills.
3. Recommend the following change orders:

BOOTHWYN ELEMENTARY			
CO#	Contractor	Amount	Description /Reason
EC-09	Eastern Shore Services, Inc.	\$14,597.00	Fire Alarm Modules- Smoke Dampers not included in original scope of work
CO#10	Dominic DiDonato Plumbing	\$407.62	Sprinkler piping-Office Design Revisions

HILLTOP DEMO			
CO#	Contractor	Amount	Description /Reason
COP#2	S.B.Conrad, Inc.	\$13,440.00	NTE-Removal of concrete slab/manhole
COP#3	S.B.Conrad, Inc.	\$11,200.00	NTE-Removal of Blacktop

4. Recommend the following budget transfers for the Accountability Block Grant:

TRANSFER FROM	TRANSFER TO		
BUDGET CODE	BUDGET CODE	AMOUNT	EXPLANATION
10-1100-120-291-10-00-00-000	10-2270-330-291-10-00-00-000	\$35,633.00	To Charge Appropriate Accounts to match Egrant submission
10-2270-580-291-10-00-00-000	10-2270-330-291-10-00-00-000	\$600.00	
10-1100-211-291-10-00-00-	10-2270-330-291-10-00-00-	\$324.00	

Minutes of the 12/8/2009 Regular Meeting

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10-1100-211-291-10-20-00-000	10-2270-120-291-10-00-00-000	\$11,530.00	
10-1100-212-291-10-10-00-000	10-1100-610-291-10-20-00-000	\$340.00	
10-1100-212-291-10-20-00-000	10-1100-610-291-10-20-00-000	\$797.00	
10-1100-216-291-10-20-00-000	10-1100-610-291-10-30-00-000	\$1,730.00	
10-1100-216-291-10-20-00-000	10-1100-610-291-10-40-00-000	\$1,730.00	
10-1100-220-291-10-00-00-000	10-2270-211-291-10-00-00-000	\$7,476.00	
10-1100-230-291-10-00-00-000	10-2270-610-291-10-00-00-000	\$4,821.00	
10-1100-230-291-10-00-00-000	10-2270-216-291-10-00-00-000	\$2,147.00	
10-1100-260-291-10-00-00-000	10-2270-212-291-10-00-00-000	\$588.00	
10-1100-260-291-10-00-00-000	10-2270-213-291-10-00-00-000	\$40.00	
10-1100-260-291-10-00-00-000	10-2270-214-291-10-00-00-000	\$85.00	
10-1100-260-291-10-00-00-000	10-2270-216-291-10-00-00-000	\$550.00	
10-1100-260-291-10-00-00-000	10-2270-220-291-10-00-00-000	\$1,263.00	
10-2270-260-291-10-00-00-000	10-2270-230-291-10-00-00-000	\$250.00	
10-2270-139-291-10-00-00-000	10-2270-230-291-10-00-00-000	\$1,000.00	
10-2270-139-291-10-00-00-000	10-1100-213-291-10-00-00-000	\$200.00	
10-2270-139-291-10-00-00-000	10-1100-610-291-10-20-00-000	\$1,400.00	
10-2270-139-291-10-00-00-000	10-1100-610-291-10-30-00-000	\$1,231.00	
10-2270-139-291-10-00-00-000	10-1100-610-291-10-40-00-000	\$1,231.00	

Informational Items

- Act 1 Budget Schedule

Informational Items

- Tax Collection Reports for November, 2009

E. Personnel

Ms. DiMarino reviewed section E of the agenda.

On a motion made by Mr. Cardow and seconded by Mr. Taylor, the board approved **agenda items E1 through E6, less 4b.**

Vote: **Aye** – Mr. Cardow; Mr. Adams; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Amand; Mr. Henderson; Mr. Taylor

ADMINISTRATIVE:

There are no items for voting consideration at this time.

PROFESSIONAL STAFF:

1. Recommend approval of the following professional personnel requests as indicated:
 - a. Jennifer Fisher, art teacher, Hilltop Elementary, requests acceptance of her resignation for the purpose of relocation, effective January 4, 2010.
 - b. Karli Casamento, 2nd grade teacher, Boothwyn Elementary, requests leave of absence under FMLA (Family and Medical Leave Act), effective January 2, 2010 through February 16, 2010.
2. Recommend approval of the following coaching and co-curricular assignments for the 2009-2010 school year with salary established per CEA 2007-2012 contract, subject to verification of experience.

High School

- a. Jessica Moyer – Science Olympiad Head Coach/Event Coach – Total Payment of \$3,906.00 as follows:
 - Head Coach – 6th year, 19 points X \$126.00 = \$2,394.00; includes coaching two events
 - Event Coach – 6th year, 3 points X 4 events X \$126.00 = \$1,512.00
- b. Kate Somers – Science Olympiad Event Coach – 3rd year, 3 points X 5 events X \$116.00 = \$1,740.00
- c. Christine McGarvey – Science Olympiad Event Coach – 2nd year, 3 points X 2 events X \$116.00 = \$696.00
- d. Len Beachy – Science Olympiad Event Coach – 3rd year, 3 points X 4 events X \$116.00 = \$1,392.00
- e. Victoria Bagosy – Science Olympiad Event Coach – 2nd year, 3 points X 2 events \$116.00 = \$696.00
- f. Marc Collins – Science Olympiad Event Coach – 2nd year, 3 points X 2 events X \$116.00 = \$696.00
- g. Dennis Curlett – Science Olympiad Event Coach – 3rd year, 3 points X 2 events X \$116.00 = \$696.00

SUPPORT STAFF:

3. Recommend approval of the following additions to the classified substitute list as follows:
 - a. Substitute Instructional Assistant @ \$10.00/hour
Jeanne McKeeman
Sarah Cominskie
Tina Swank
4. Recommend approval of the following classified personnel as indicated:
 - a. Margaret Berue, awarded the 8 hours per day district maintenance custodian position, Hilltop Elementary, at the rate of \$10.00 per hour, pending satisfactory completion of 90 day probationary period, which will begin December 14, 2009. Ms. Berue was formerly a part-time Human Resources Secretary in the Confidential Group. With this position being in the AFSCME Group, a 90 day probationary period must be completed. Replacement for a reassignment.
 - b. Stephanie Kirk, awarded the 8 hours per day district maintenance custodian position, Chichester Middle School, at the rate of \$10.00 per hour, per hour, pending satisfactory completion of 90 day probationary period, which will begin December 14, 2009. Ms. Kirk was formerly a 4.5 hour per day cafeteria aide, Chichester High School. According to the contract, since this position is a higher classification, Ms. Kirk must complete the probationary period. Replacement for a reassignment.
 - c. Bill Reeves, awarded the 8 hours per day district maintenance custodian position, Chichester Middle School, at the rate of \$10.00 per hour, effective date to be determined when a qualified replacement is hired for the security position. Mr. Reeves is currently an 8 hours per day security guard. The probationary period will continue from his original hire date of October 12, 2009.
 - d. Quintonia Brown-Pittman, 7 hour per day instructional assistant, Chichester Middle School, pending satisfactory completion of 90-day probationary period which began November 30, 2009, at the hourly rate of \$10.00. Replacement for a resignation.
5. Recommend approval of payment for \$124.80 (2 days x 5 hours/day = 10 hours x \$12.48/hour) for 2 accrued vacation days for Margaret Berue. Ms. Berue's position as a part time Human Resources Secretary was eliminated, effective November 27, 2009.
6. Recommend approval of Christopher Pedrick as a volunteer in the Information Technology Department, effective November 30, 2009.

F. Miscellaneous

1. Recommend awarding \$250.00 each to three district high school teams that won Del Val League titles during the past year - Girls' Tennis, Girls' Volleyball, and Golf and the 8th Grade Football Team for their undefeated season. This is in accordance with Board Policy 123.

Citizens' Comments

Mary Millison addressed the board about adding a 9th grade football program.

Dan Peticca addressed the board about adding a 9th grade football program.

Adjournment

On a motion made by Mr. Cardow and seconded by Ms. Baiocco, the meeting was adjourned at 8:36 p.m.

William J. Lawler III, Secretary
Chichester Board of School Directors