

Chichester School District Board of School Directors
Boothwyn, Pennsylvania
Minutes of the Regular Meeting – April 21, 2009

A regular meeting of the Chichester School Board was held at the Administration Building, 401 Cherry Tree Road, Boothwyn, Pennsylvania, on April 21, 2009. The meeting was called to order at 7:30 p.m. Roll call was taken, and the Pledge of Allegiance and moment of silent meditation were conducted.

Board members present were Howard Adams, Tony Ambrosino, Ruth Ann Baiocco, Ed Cardow, Foley Hurt, Patricia Koch, William Lawler, and Mary Magaw. Sherry Troiani was absent.

Seated with the Board were Barbara DiMarino, Superintendent; Janice Miller Lion, Business Administrator; District Solicitor Stephen Polaha; and Student Representative Alon Evans.

Also present were Fred Serino, Assistant to the Superintendent for Human Resources; Gloria Senatore, Director of Pupil Services; Nancy Alexander, Chichester High School Principal; Judith Edwards, Linwood Elementary School Principal; Paula Husar, Chichester Middle School Principal; Marjorie Mroz, Hilltop Elementary School Principal; and Kathleen Sherman, Boothwyn Elementary School Principal.

President's comments

Mr. Adams noted that several Chichester School District students have recently appeared in newspaper articles. Three former students were listed on the Dean's List for West Chester University; and a senior was listed as a recipient of a Youth Excellence Award. He also said there was an article about the upcoming play at the middle school, and the Hi-Q team members were listed. Mr. Adams noted that the Board Student Representative had his picture on a Pennsylvania School Boards Association flyer about the student delegate program, which the Student Representative attended in October 2008.

Scheduled presentations

Ms. DiMarino said there was another presentation being added for this meeting and introduced Mr. Dan Bontempo, Granary Associates, and Mr. Joe Kane, The Ray Group, who spoke to the board about the Boothwyn Elementary School construction project. Mr. Bontempo showed pictures taken April 16 at the job site. Some of the things he noted: Steel was delivered on April 6 and 90% of the steel is on-site; gas piping is 100% installed in the back of the building; geothermal piping is 90% complete; over the next 60 days, steel would be completed; masonry block will be installed on the exterior walls, during which time electrical and plumbing rough-ins will be done. He said they were anticipating a building enclosure by the end of July, with interior work starting in September and October. Mr. Bontempo said the project was on schedule with anticipated completion in February or March 2010. Mr. Bontempo also addressed agenda item D4 and explained the change orders—HC-01 was requested by the architect; PC-01 was requested by Upper Chichester Township Licensing and Inspection Department; PC-02 was requested by the district; GC-04 was for removal of soil deemed unfit for construction; and EC-01 was requested by the electrical engineer due to an error in the drawings. Mr. Ambrosino asked if PC-01 and EC-01 should have been known before the bidding process; Mr. Bontempo replied that the engineers should have picked up the omissions from the drawings. Mr. Bontempo added that the change order amounts are reviewed carefully before they are submitted to the board for review. Messrs. Ambrosino, Hurt, and Cardow asked that the project be carefully monitored in order to reduce the need for future change orders. Mr. Bontempo said the change order for the grease trap should be coming to the board for review in May. Ms. Jessica Moyer and Ms. Kate Somers, Chichester High School science teachers, spoke to the board about their recent attendance at the National Science Teachers' Association symposium in New Orleans. The highlights of the symposium were teaching strategies and thinking skills to prepare students for

college science classes, bringing technology into the classroom, and hands-on activities. Ms. Moyer and Ms. Somers said they were able to discuss and compare programs with teachers from many other states.

Student representative's report

Chichester High School senior Alon Evans reported on current and upcoming events at the high school.

Staff, Principals' and Home and School reports

The following administrators gave reports on current and upcoming events at their buildings:

Ms. Kathleen Sherman, Boothwyn Elementary School Principal
Ms. Nancy Alexander, Chichester High School Principal
Ms. Paula Husar, Chichester Middle School Principal
Ms. Judith Edwards, Linwood Elementary School Principal
Ms. Marjorie Mroz, Hilltop Elementary School Principal

Ms. DiMarino read the report of Mr. James Adair, Marcus Hook Elementary School Principal, who was not in attendance.

Communications received by the Board

Board Secretary William Lawler said the board received an invitation to the Chichester High School Senior Prom; a thank you from the Chichester Football Association for clean-up, painting, and landscaping of the sport facility; a request from the Chichester Football Association that the sport facility be available to all sports programs during the summer; and a letter * from the United Steelworkers that was read by Mr. Lawler.

Board reports

Mr. Hurt spoke to the board about the Pennsylvania State Employees Retirement System (PSERS). Mr. Hurt said that board members received a cost analysis this evening that shows a 20.16% district contribution rate starting in 2012 that will increase the millage by 2.9%. He said that double digit contribution rates are expected until 2035. Mr. Hurt suggested the board pass a resolution similar to the one recently passed by Boyertown School District.

Mr. Cardow said that the move back to Marcus Hook School will be Wednesday, Thursday, and Friday this week, with students reporting April 27, 2009.

Mr. Ambrosino reported that the Chichester Education Foundation is planning a golf outing for June 18, 2009, with more information forthcoming.

Citizens' comments related to proposed action items

There were no comments made.

Solicitor's report

Mr. Polaha reported on a student disciplinary hearing relating to a Chichester Middle School student held before a committee of the board on April 13, 2009. The student was charged with making a threatening statement to a teacher at the middle school on March 18, 2009. Mr. Adams, Ms. Koch, Mr. Hurt, Ms. Baiocco, and Ms. Magaw attended the hearing. Mr. Polaha read the committee's report recommendation:

* Copy with original minutes

Minutes of the 4/21/09 Regular Meeting

That on March 18, 2009, the student made a terroristic threat directed toward a member of the school district staff in violation of school district policy 218.2 and Chichester Middle School Student Handbook Level 3 offense; 2) That the student be expelled from Chichester School District for the remainder of the 2008-2009 school year effective immediately; 3) That readmission of the student to Chichester School District following the period of expulsion be conditioned upon the student and parents petitioning the board for readmission providing credible evidence of good behavior and satisfactory academic progress during the period of expulsion and providing a psychological or psychiatric report that the student can function appropriately in the Chichester School District environment and that he does not pose a threat to others. Mr. Polaha reminded board members that did not attend the hearing that they must have read the transcript and exhibits in order to vote. He said a motion would be in order to adopt the report if it was acceptable; Ms. Koch made the motion and Mr. Hurt seconded.

Vote: **Aye** – Ms. Koch; Mr. Hurt, Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Mr. Cardow; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

The second student disciplinary hearing related to a Chichester High School student. The hearing was held before a committee of the board on April 13, 2009 and the student charged with possession of a weapon arising out of an incident that occurred on March 30, 2009. Mr. Adams, Ms. Koch, Mr. Hurt, Ms. Baiocco, and Ms. Magaw were present at the hearing. The committee report recommended the following: *1) That on March 30, 2009 the student possessed a weapon in violation of Act 26 and Chichester School District policy 218.1; 2) That the student be expelled from Chichester School District for a period of one year effective immediately; 3) That readmission of the student to Chichester School District following the period of expulsion be conditioned upon the student and parents petitioning the Board of School Directors for readmission and providing competent and credible evidence of good behavior and satisfactory progress during the period of expulsion.* Mr. Polaha said a motion would be in order to adopt the report if it was acceptable; Mr. Hurt made the motion, seconded by Ms. Baiocco.

Vote: **Aye** – Mr. Hurt, Ms. Baiocco; Mr. Adams; Mr. Ambrosino; Mr. Cardow; Ms. Koch; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

Mr. Polaha reported on a third student disciplinary hearing relating to a Chichester Middle School student. The hearing was held before a committee of the board on April 14, 2009. The student was charged with a terroristic act arising from an incident that occurred on March 5, 2009; all board members except Mr. Cardow attended the hearing. The committee report recommended the following: *1) That on March 5, 2009 the student assaulted a member of the school district staff in violation of Chichester School District policy 218.2 and Chichester Middle School Student Handbook Level 3 Offense; 2) That the student be expelled from Chichester School District through the end of the first semester of the 2009-2010 school year effective immediately; 3) That readmission of the student to the Chichester School District be conditioned upon the student and guardian petitioning the Board of School Directors for readmission providing credible evidence of good behavior and satisfactory academic progress during the period of expulsion.* Mr. Polaha asked for a motion to adopt the report if it was acceptable; Ms. Koch made the motion and Mr. Hurt seconded.

Vote: **Aye** – Ms. Koch; Mr. Hurt, Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Mr. Cardow; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

Mr. Polaha stated that Article VI of the agreement with the Chichester Education Association provides for tuition reimbursement to bargaining unit members per the requirements set forth in that Article. Sub-paragraph five of Article VI states that, “If the bargaining unit member is not employed by the district at the start of the next school year, the bargaining unit member is to repay the district the tuition reimbursement amounts paid by the district for the last year of employment with the district.” Mr. Polaha

said that a teacher employed by the district during the 2006-2007 school year received tuition reimbursement in the total amount of \$2,050.00. The teacher did not return to teach in the school district in the beginning of the 2007-2008 school year. Ms. DiMarino has written a letter to the teacher requesting reimbursement, and Mr. Polaha said he has also written a letter. He said the ex-employee has ignored the requests for repayment and asked the board for authorization to file appropriate civil action against the individual to collect the \$2,050.00 plus cost of suit. Mr. Ambrosino made the motion, seconded by Mr. Hurt. Mr. Cardow asked if the solicitor's fee would be paid through the suit; Mr. Polaha replied that in Pennsylvania civil suits, each party bears its own costs. After judgment is made, it is the discretion of the judge if counsel fees would be imposed.

Vote: **Aye** – Mr. Ambrosino; Mr. Hurt, Mr. Adams; Ms. Baiocco; Mr. Cardow; Ms. Koch; Ms. Magaw; Mr. Lawler

Absent – Ms. Troiani

Mr. Polaha told the board that Upper Chichester Township purchased two vacant lots from the Tax Claim Bureau on July 24, 2008. One property is located on Broadway Avenue, Folio #9-510; the other property is located on Meetinghouse Road, Folio #2-2182-03. Both properties have been transferred to the exempt list as of January 1, 2009. Mr. Polaha said that, as a result of the transfer, 2008 real estate taxes that were levied against the properties were not paid, returned as delinquent to the Tax Claim Bureau, and a lien was made against the properties. The amount of school district tax for 2008, including interest and penalty for the Meetinghouse Road property as of April 30, 2009, is \$231.28. For the Broadway Avenue property, the amount is \$1,026.80. Mr. Howard Gallagher, Upper Chichester Township Solicitor, has written a letter to Mr. Polaha requesting a letter from the Chichester School District to the Tax Claim Bureau requesting that the lien to the 2008 school district real estate taxes, including the interest and penalties against both properties, be stricken. Mr. Polaha asked for a motion directing his office to send the letter to the Tax Claim Bureau. Ms. Koch asked what the total amount would be; Mr. Polaha replied approximately \$1,350.00. Mr. Hurt made the motion, seconded by Mr. Cardow. Mr. Adams clarified the motion stating that the properties are now owned by the Upper Chichester Township municipality and therefore not taxable properties because they are publicly owned. Mr. Polaha said he talked to Ms. Judy Lizza, Upper Chichester Township Manager, and asked what the township's intention was regarding the properties. She told him that there were no plans at this time.

Vote: **Aye** – Mr. Hurt, Mr. Cardow; Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Ms. Koch; Ms. Magaw; Mr. Lawler

Absent – Ms. Troiani

The next item discussed by the Solicitor addressed a 2008 interim and 2009 real estate tax assessment appeal filed by American Tower Corporation with respect to a cell tower located at Reliance Hook and Ladder Company No. 1, 1661 Mill Road, Upper Chichester Township, Pennsylvania. Mr. Polaha said a tentative settlement has been reached as outlined in his letter to the superintendent dated April 6, 2009. Additional equipment was placed on the tower in 2008 and the assessment for the tower was increased from \$248,500 to \$398,500. American Tower Corporation filed an appeal from the 2008 interim assessment and also for the 2009 assessment. American Tower Corporation contends that the value of the tower is \$103,000 for 2008 and \$99,000 for 2009. The settlement that is proposed is based on a value of \$406,710 for 2008 and a value of \$426,243 for 2009. Mr. Polaha said those values would result in the assessment being reset at \$248,500 for 2008 and 2009, i.e., setting it back to its previous amount prior to the 2008 reassessment. The proposed settlement would result in a loss of tax revenue of \$4,720.00 for 2008-2009 fiscal year, and a loss of \$5,263.93 for the 2009-2010 fiscal year. Mr. Polaha asked for the board's approval of the proposed settlement; Mr. Ambrosino made the motion, seconded by Mr. Hurt. Mr. Polaha said he had been in discussion with American Tower Corporation about the matter as well as with Mr. Jack Coyle who believes it is a fair settlement.

Minutes of the 4/21/09 Regular Meeting

Vote: **Aye** – Mr. Ambrosino; Mr. Hurt, Mr. Adams; Ms. Baiocco; Mr. Cardow; Ms. Koch; Ms. Magaw;
Mr. Lawler
Absent – Ms. Troiani

Another tax assessment appeal was addressed by Mr. Polaha, filed by EUSA Allied Acquisition Corporation with respect to its property located at 138 Keystone Road, Upper Chichester Township. A tentative settlement has been reached as per his letter to the superintendent dated April 6, 2009. The property is currently assessed at \$650,000, which computes to an implied value of \$1,114,923. The property contends that the assessment should be \$460,000, or an implied value of \$789,000. Coyle, Lynch and Company have investigated the matter and concluded in an appraisal report that the property has a value of \$835,000 based upon 12,895 gross square feet of building area at \$65.00 per square foot. Mr. Polaha said the tentative settlement has been negotiated at a value of \$815,000, which is \$20,000 less than what was determined by Coyle, Lynch and Company. That value equates to an assessment of \$475,145. Mr. Polaha said the assessment would be reduced accordingly by \$174,855, a loss in tax revenue of \$6,136.00 beginning with the 2009-2010 school year. Mr. Polaha asked the board to consider a motion to approve the proposed settlement; Mr. Ambrosino made the motion, seconded by Mr. Hurt.

Vote: **Aye** – Mr. Ambrosino; Mr. Hurt, Mr. Adams; Ms. Baiocco; Mr. Cardow; Ms. Koch; Ms. Magaw;
Mr. Lawler
Absent – Ms. Troiani

Mr. Polaha said there were approximately ten more appeals his office would be dealing with, and that he believed the results would probably not be much better than the ones just discussed. He said the property owners are taking advantage of a reduced rate and the market conditions. Mr. Cardow asked what would happen if the board did not approve the appeals; Mr. Polaha replied that if the appraiser gives a lower value, there are not many options. Arbitration is an option but could be costly. Mr. Polaha said there might be a few in the future where the appraiser and property owner values are far apart, in which case he would not be bringing them to the board because he would not recommend settlement.

Approval of minutes

On a motion made by Mr. Cardow and seconded by Mr. Ambrosino, the board approved by acclamation the minutes of the March 10, 2009 Committee of the Whole meeting.

Vote: **Aye** – Mr. Cardow; Mr. Ambrosino; Mr. Adams; Ms. Baiocco; Mr. Hurt; Ms. Koch; Ms. Magaw;
Mr. Lawler
Absent – Ms. Troiani

On a motion made by Ms. Koch and seconded by Mr. Ambrosino, the board approved by acclamation the minutes of the March 17, 2009 Regular meeting.

Vote: **Aye** – Ms. Koch; Mr. Ambrosino, Mr. Adams; Ms. Baiocco; Mr. Cardow; Mr. Hurt; Ms. Magaw;
Mr. Lawler
Absent – Ms. Troiani

Superintendent's report and recommendations

Ms. DiMarino informed the board that Hilltop teacher Lauren Wetten was nominated for an award for exemplary teacher. Ms. DiMarino also said she attended the Chichester High School Junior Prom on April 17, 2009.

A. Curriculum and Instruction

Ms. DiMarino said she would assume a consent agenda unless someone had a question.

Minutes of the 4/21/09 Regular Meeting

On a motion made by Mr. Cardow and seconded by Ms. Koch, the board approved **agenda items A1 through A4.**

Vote: **Aye** – Mr. Cardow; Ms. Koch; Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Mr. Hurt; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

1. Request approval of tuition reimbursement as follows for the 2008-2009 CEA contract year.

<u>Employee</u>	<u>Teaching Assignment</u>	<u>Course</u>	<u>School</u>	<u># of Credits</u>	<u>Amount</u>
Marie Dantonio	HS-Family & Consumer Science	Curriculum Design	Cabrini College	3	\$1,620.00
Tracy DiNapoli	B-4 th Grade	Teaching Students to Get Along	Indiana Wesleyan	3	\$435.00
Sarah Johnston	B-4 th Grade	Teaching Students to Get Along	Indiana Wesleyan	3	\$435.00
Glenn Malehorn	H-4 th Grade	Educational Research	Cabrini College	3	\$1,260.00
Reimbursement Previous Total					\$3,750.00
Total Reimbursement to Date					\$87,166.72
\$90,916.72 reflects all tuition paid out for the 08-09 school year. Cap is \$120,000.					\$90,916.72

2. Request authorization of the following field trips. Field trips are in accordance with school district policy. The only cost to the district is transportation, unless stated otherwise.

<u>Date</u>	<u>Destination</u>	<u>Group</u>	<u>Transportation</u>
*Apr. 2	Philadelphia Zoo	MS-2 nd grade- 3.3.4 A,B, C- Know the similarities and differences of living things.	District
*Apr. 3, 4	Coppin State University, Baltimore	MS & HS-8-11- Science & Tech Standards: 3.1 Unifying Themes; 3.2 Inquiry & Design; 3.4 Phys Science & Physics; 3.6 Tech Ed; 3.7 Tech Devices; 3.8 Science, Tech & Human Endeavors	District
*Apr. 21	Pathmark & McDonalds	HS-9-12- 9.3 Evaluate nutrition principles, food plans, preparation techniques and specialized dietary plans	District
*Apr. 21	Chichester Middle School	MH, L, H, B-4 th Grade- 1.6 Speaking & Listening	District
Apr. 22	Metropolitan Museum of Art, New York, NY	HS-9-12- Standards for Foreign Language Learning	Werner Coach
Apr. 23	University of PA	HS-9-12 Girls Track- To compete in the Penn Relays	District
Apr. 24	Linwood District Court	HS-9-12- Community Service	District
Apr. 24, 25	Franklin Field	HS-9-12- To compete in the Penn Relays	District
Apr. 29	Betty's Fun Center, Aston	HS-9-12-11.2.12H Using interpersonal communication skills to resolve conflict and team building exercises	District
Apr. 30,	Juniata College	MS & HS- 7-9- PA 3.1; 3.2; 3.3; 3.4; 3.5; 3.6; 3.7 Science Olympiad State Tournament	District
May 1			
May 4	Chichester Middle School	B-4 th Grade- Giving a brief overview of some of the issues involved in the transition from elementary to middle school	District
May 5	Chichester Middle School	H-4 th Grade- Giving a brief overview of some of the issues involved in the transition from elementary to middle school	District
May 7	Lutheran Knolls	MS-5-6 Chorus- PA 1.1 Performing alone & with others a varied repertoire	District

Minutes of the 4/21/09 Regular Meeting

May 14	Philadelphia Zoo	B-2 nd grade- 2.6 Speaking & listening	District
May 27	Frawley Stadium, DE	B-2 nd grade- PA 2.6 Speaking & listening	District
May 27	Giant Food Stores, Aston	L-Full time LS & ES Grades K-4- PA1.1 Learning to read independently; 1.2 Reading critically in all areas; 1.6 Speaking & listening; 2.1 Numbers, number systems & number relationships; 2.2 Computation & estimation	District
May 29	National Constitution Center, Philadelphia	B-4 th grade- 1.3 Reading, analyzing, & interpreting text; 1.6 Speaking & listening; 1.8 Research	District
Jun. 1	Philadelphia Zoo	MH- Kindergarten- 1.1 Learning to read independently; 1.4 Type of writing; 1.6 Speaking & listening; 3.2 Inquiry & design; 3.3 Biological Science	
Jun. 1, 2, 3, 4	Riverbend, Gladwyne	MS-5 th grade- 1.6 Speaking & listening; 2.5 Problem solving strategies; 4.77 A, B Science	District
Jun. 3	Dorney Park, Allentown	HS-12 th grade- Senior class trip	Kraft Transportation
Jun. 4	Hershey Park, Hershey	MS-6 th grade- 1.4.5 Types of writing; 3.2 Inquiry & design; 3.3 Biological sciences; PBS incentives	Advance Coach Ltd.

*Invitation to participate in these events was received after the March meeting and is presented for informational purposes only.

3. Recommend approval of the following conference attendance:

a. PDE Conference: Getting Results—Educating Students in a Standards Aligned System

Attendee: Brian Berryman
 Location: Hershey PA
 Dates: April 14-17, 2009
 Cost: \$509.00

b. PA Association of School Administrators-Women’s Caucus Conference 2009

Attendees: Gloria Senatore; Kathy Sherman
 Location: Hershey PA
 Dates: April 29-May 1, 2009
 Cost: \$1,700.00

4. Mr. Rich Burger, retired high school science teacher, has submitted his 2009-2010 Planetarium Program for Board approval as follows:

Topics

- 1st Grade Day and Night
- 3rd Grade Planets, Stars and Seasons
- 5th Grade History of Astronomy, Life on Other Planets, Meteors, Comets and Asteroids, UFOs and Winter Sky
- 6th Grade Latitude and Longitude
- 7th Grade Mythology

Presentations

- 1st Grade 13 classes/13 presentations (1 presentation per class; 1 class at a time)
- 3rd Grade 13 classes/14 presentations (2 presentations per class; 2 classes at a time)
- 5th Grade 12 classes/36 presentations (3 presentations per class; 1 class at a time)
- 6th Grade 13 classes/13 presentations (1 presentation per class; 1 class at a time)
- 7th Grade 12 classes/24 presentations (2 presentations per class; 1 class at a time)

Tentative dates for presentations are November and early December for 1st, 3rd and 6th grades; January for 5th grade and March for 7th grade. (Will be worked around holidays, observation days, parent conferences, testing, etc)

<u>Cost</u>		
Total Presentations	100 X \$60 =	\$6,000.00
Materials		<u>\$ 500.00</u>
Total Cost		\$6,500.00

B. Special Services

On a motion made by Mr. Cardow and seconded by Ms. Koch, the board approved **agenda addendum item B1**. Ms. DiMarino explained that this vendor has been found to be more reasonable and fiscally responsible. This vendor is being added; another vendor also provides these services.

Vote: Aye – Mr. Cardow; Ms. Koch; Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Mr. Hurt; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

1. Request approval to add Language Services Associates as a vendor to provide more cost effective interpreter services to the district.

C. Technology

There were no items for voting consideration.

D. Business and Finance

Ms. Lion reviewed this section of the agenda. She noted that items D6 and D9 would be voted separately. On a motion made by Mr. Hurt and seconded by Mr. Cardow, the board approved **agenda items D1 through D10, exclusive of D6 and D9**.

Vote: Aye – Mr. Hurt, Mr. Cardow; Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Ms. Koch; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

On a motion made by Mr. Cardow and seconded by Mr. Hurt, the board approved **agenda item D6**.

Vote: Aye – Mr. Cardow; Mr. Hurt, Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Ms. Koch; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

Ms. Lion explained that the vendor, Environmental Control Systems, is the environmental control agent for the state, and that every school district has to have an environmental control specialist. Their proposal includes their services, specifications of the work, source staffing and analysis, and onsite supervision at a cost of \$4,804.00. ECS will get quotes from three outside contractors certified by the PA Environmental Protection Agency and that work is estimated to be approximately \$8,000.00. Ms. Lion said this agenda item is only for ECS services in the amount of \$4,804.00. On a motion made by Mr. Cardow and seconded by Mr. Ambrosino, the board approved **agenda item D9**. Ms. Lion said ECS will put out the bid, get the proposals, do soil sampling and analysis, and oversee the project.

Minutes of the 4/21/09 Regular Meeting

Vote: Aye – Mr. Cardow; Mr. Ambrosino, Mr. Adams; Ms. Baiocco; Mr. Hurt; Ms. Koch; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

Regarding the Informational Items, Ms. Lion said board members received the March 2009 Tax Collection Report for Upper Chichester Township, and a survey from the Delaware County Intermediate Unit regarding other districts’ Use of Facilities’ policies. Ms. Lion said she wanted to change the date of the Board Policy Committee meeting to May 4, 2009. The meeting would start at 7:00 p.m.

Regarding the budget, Ms. Lion said she would make a presentation of the 2009-2010 budget on June 8, 2009 with adoption scheduled for June 15, 2009. She asked if a budget committee meeting should be held prior to that; it was determined that May 7, 2009 would be the date for that meeting, to start at 6:30 p.m. Mr. Ambrosino said the purpose of the meeting would be to review where further cuts were made. Ms. Lion added that revenue would be reviewed, along with utilization of Title I funds and IDEA stimulus funds.

1. Recommend acceptance of financial reports* .
2. Recommend approval of bills.*
3. Recommend approval to declare as surplus and dispose of items located in Boothwyn Elementary School as per attached list.
4. Recommend the following change orders for the Capital Projects:

No.	Location	Contractor	Recommended Amount	Notes
HC-01	Boothwyn	Allstates Mechanical	\$1,184.50	Indirect fired unit
PC-01	Boothwyn	DiDonato Plumbing	\$8,955.33	Floor cleanouts-vent piping
PC-02	Boothwyn	DiDonato Plumbing	\$5,139.00	Add multi-sink unit; relocate water cooler
GC-04	Boothwyn	Triple H Construction	\$9,439.00	Soil excavation
EC-01	Boothwyn	Eastern Shore Electrical Svs.Inc	\$15,877.00	Transformer and breaker revisions

5. Recommend approval of the following budget transfers to reallocate Title I funds:

FROM BUDGET CODE	TO BUDGET CODE	AMOUNT	EXPLANATION
10-1496-120-445-10-00-00-000	10-1496-610-445-10-30-00-000	\$5,217.00	Adjustment for final allocation
10-1496-120-445-10-00-00-000	10-1496-610-445-10-40-00-000	\$5,216.00	Adjustment for final allocation
10-1496-120-445-10-00-00-000	10-1496-610-445-10-60-00-000	\$9,000.00	Adjustment for final allocation
10-1496-120-445-10-00-00-000	10-2270-120-445-10-00-00-000	\$6,500.00	Adjustment for final allocation
10-1496-120-445-10-00-00-000	10-2270-220-445-10-00-00-000	\$500.00	Adjustment for final allocation
10-1496-120-445-10-00-00-000	10-2270-230-445-10-00-00-000	\$500.00	Adjustment for final allocation
10-1496-120-445-10-00-00-000	10-2270-330-445-10-00-00-000	\$2,363.00	Adjustment for final allocation
10-1496-120-445-10-00-00-000	10-2270-580-445-10-00-00-000	\$900.00	Adjustment for final allocation

* Copy with original minutes

Minutes of the 4/21/09 Regular Meeting

10-1496-120-445-10-00-00-000	10-2270-610-445-10-00-00-000	\$446.00	Adjustment for final allocation
10-1496-260-445-10-00-00-000	10-2270-610-445-10-00-00-000	\$1,034.00	Adjustment for final allocation
10-2280-330-445-10-00-00-000	10-1496-610-445-10-30-00-000	\$1,000.00	Adjustment for final allocation
10-2280-330-445-10-00-00-000	10-1496-610-445-10-40-00-000	\$1,000.00	Adjustment for final allocation
10-1496-220-445-10-00-00-000	10-3300-610-445-10-60-00-000	\$1,061.00	Adjustment for final allocation
10-1496-220-445-10-00-00-000	10-3300-150-445-10-00-00-000	\$2,000.00	Adjustment for final allocation
10-1496-220-445-10-00-00-000	10-3300-220-445-10-00-00-000	\$150.00	Adjustment for final allocation
10-1496-220-445-10-00-00-000	10-3300-230-445-10-00-00-000	\$150.00	Adjustment for final allocation

- Recommend approval of the Delaware County Technical Schools budget for the 2009-2010 school year as per the following resolution. Chichester School District’s portion of the half-time program, based on a three-year average participation, is \$557,656. Chichester School District’s portion of the special education technical program is \$141,918.

RESOLUTION 56

RESOLVED, that the budget of the Delaware County Technical Schools for the school year 2009-2010 in the form and amounts presented at this meeting totaling \$10,456,190 be and is hereby adopted and the proper officers are directed to submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

- Recommend approval of Chichester School District’s portion of the Delaware County Special Education budget in the amount of \$2,033,684 for the 2009-2010 school year. (Total budget is \$25,459,344.)
- Recommend approval of tuition reimbursement in the amount of \$1,945.00 for Debbie Mosloskie, Assistant Business Administrator, as per the CAA agreement. Course is *The Business Enterprise*, 4.5 credits, taken at Strayer University.
- Recommend approval to contract with ECS,Inc. to remove the underground storage tank at the old Hilltop Elementary School site prior to demolition. Estimated cost proposal pending.
- Recommend approval of the following change order:

No.	Location	Contractor	Amount	Notes
GC-60	Marcus Hook	TNT Construction, Inc.	\$7,360.00	Roofing modifications

Informational Items:

- March 2009 Tax Collection Report for Upper Chichester Township
- Use of Facilities DCIU Survey
- Use of Facilities Committee Meeting – Reschedule April 27, 2009 meeting

E. Personnel

Ms. DiMarino reviewed this section along with the **addendum items—E1c; E4d through E4h; E6d, E6e additional names for E8c and E8d; E9; and E10.** On a motion made by Mr. Cardow and seconded

Minutes of the 4/21/09 Regular Meeting

by Mr. Hurt, the board approved **agenda items E1 through E9 including noted addendum items.** Regarding item E4c, Ms. DiMarino said she had looked into why administration was notified late and found that the supervisor neglected to inform the Human Resources office in a timely manner. The notification process was discussed at a recent administrators' meeting.

Vote: **Aye** – Mr. Cardow; Mr. Hurt, Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Ms. Koch; Ms. Magaw; Mr. Lawler
Absent – Ms. Troiani

PROFESSIONAL STAFF:

1. Recommend approval of the following professional personnel requests as indicated:
 - a. Jillian Dwyer, art teacher, Chichester Middle School, requests FMLA (Family and Medical Leave Act) effective May 8, 2009 through the end of the 2008-2009 school year and child-rearing leave for the 1st semester of the 2009-2010 school year.
 - b. Janet Miller, 3rd grade teacher, Hilltop Elementary, requests FMLA (Family and Medical Leave Act) effective May 7, 2009 through the end of the 2008-2009 school year.

Frances Misener, reading specialist, Chichester High School, requests to return from a previously approved FMLA (Family and Medical Leave Act) leave effective April 13, 2009.

2. Recommend approval of the following certificated personnel as indicated:
 - a. Rachel Heller, Bachelor's Degree from West Chester University, special education teacher, Linwood Elementary. Salary to be \$38,281.00 (BA,01), prorated, effective April 2, 2009. Replacement for a resignation.
3. Recommend approval of Scott Carter as a Homebound Instructor for the 2008-09 school year at an hourly rate of \$33.00.

SUPPORT STAFF:

4. Recommend approval of the following classified personnel requests as indicated:
 - a. Joan Faulkner, 4 hours per day district maintenance custodian, Hilltop Elementary, requests acceptance of her resignation for the purpose of retirement, effective the end of the workday June 15, 2009.
 - b. Bobbi-Jo Marvel, 5 hours per day cafeteria aide II, Chichester High School, requests leave without pay, effective February 25, 2009 through September 7, 2009.
 - c. Sharon Peticca, 3 hours 55 minutes per day bus driver, transportation, requests acceptance of her resignation, effective March 13, 2009, and requests placement on the substitute bus driver list.
 - d. Denice Abbott, 5 hours per day cafeteria aide, Hilltop Elementary, requests acceptance of her resignation, effective March 31, 2009. Ms. Abbott also requests placement on the substitute cafeteria aide list.
 - e. Rosetta Gayle-Miller, 4 hours per day cafeteria aide, Chichester Middle School, requests to return from a previously approved FMLA leave, effective April 15, 2009.

Minutes of the 4/21/09 Regular Meeting

- f. Karen Jameson, 7 hours per day Title I instructional assistant, Linwood Elementary, requests FMLA leave, effective April 13, 2009.
 - g. Elizabeth Doyle, 5 hours 10 minutes per day bus driver, Transportation Department, requests to return from a previously approved six month leave, effective April 20, 2009.
 - h. Doris Serluco, 7 hours per day instructional assistant, Chichester Middle School, requests acceptance of her resignation, effective May 1, 2009, for employment elsewhere.
5. Recommend approval of an additional compensation to Donna Falcone, Transportation Dispatcher, for her increased job responsibilities during the approved leave of absence for the Director of Transportation, effective April 10, 2009 through May 18, 2009. Ms. Falcone's current salary will increase from \$18.19 per hour to \$20.92 per hour.
 6. Recommend approval of the following classified personnel as indicated:
 - a. Perry Johnson, 8 hours per day district maintenance custodian, Chichester Middle School, pending satisfactory completion of 90-day probationary period which began March 23, 2009, at the hourly rate of \$10.00. Replacement for a reassignment.
 - b. Alice Lauser, 4 hours 30 minutes per day bus driver, pending satisfactory completion of 90-day probationary period which began March 23, 2009, at the hourly rate of \$15.00. Replacement for an open position.
 - c. Ray Boulware, 4 hours 30 minutes per day bus driver, pending satisfactory completion of 90-day probationary period which began March 24, 2009, at the hourly rate of \$15.00. Replacement for an open position.
 - d. John Kok, 8 hours per day security, Maintenance Department, pending satisfactory completion of 90-day probationary period which began April 6, 2009, at the hourly rate of \$10.00. Replacement for a retirement.
 - e. Martin Zubrzycki, 8 hours per day security, Maintenance Department, pending satisfactory completion of 90-day probationary period which began April 6, 2009, at the hourly rate of \$10.00. Replacement for a resignation.
 7. Request approval to hire eight (8) summer helpers, 18 years of age or older, for the Maintenance Department, effective approximately May 18, 2009 through approximately August 28, 2009; one helper to remain through the month of September. Summer helpers will work 4 days per week, Monday through Thursday, 8 hours per day at \$10.00 per hour.
 8. Recommend approval of the classified substitute list as follows:
 - a. Substitute Bus Aide @ \$10.00/hour
Harry Ashman
Beverly Bernard
 - b. Substitute Van Driver @ \$10.00/hour
Harry Ashman
Beverly Bernard

- c. Substitute Cafeteria Aide @ \$8.25/hour
Christina Gentile
Dawn McKeown
Beverly Pearson
 - d. Substitute Instructional Assistant @ \$10.00/hour
Ronna Alloway
Robert Dudley
Heather Hastings
Cynthia Mariotti
Tracy Pugliese
 - e. Substitute Bus Driver @ \$15.00/hour
Ray Boulware
 - f. Substitute Nurse @ \$125.00/day
Anna DeLauretis
 - g. Substitute Clerical Aide @ \$10.00/hour
Cheryl Rooney (available during school breaks)
 - h. Substitute District Maintenance Custodian @ \$10.00/hour
David Adamek
 - i. Substitute Security @ \$10.00/hour
Lawrence Kiker
9. Recommend approval of the following administrative personnel request as indicated:
- a. Joseph Shaffer, Food Service Director, requests acceptance of his resignation for the purpose of retirement, effective the end of the day August 4, 2009.
10. Recommend approval of the following personnel for the previously approved L.TEAM (Literacy, Technology Experiences Accentuating Mathematics) program, which will run from June 22, 2009 through July 16, 2009. Hours for all staff will be 8 AM to 12 Noon, Monday through Thursday. All positions are dependent upon enrollment.
- a. Classroom Teachers – \$33.00/hour: Sharon Adams, Karli Casamento, Kim Celentino, Joni Ertwine, Lauren Kennedy, Nicole Kulick, Andrea Medrow, Jessica Nickson, Patty O’Neill, Tami Wahl, Lauren Wetten, April Wilson, Jackie Vizza

F. Miscellaneous

On a motion made by Mr. Hurt and seconded by Mr. Cardow, the board approved **agenda item F1**. Mr. Polaha clarified that this item is an attachment to Policy 216.

Vote: **Aye** – Mr. Hurt; Mr. Cardow; Mr. Adams; Mr. Ambrosino; Ms. Baiocco; Ms. Koch; Ms. Magaw; Mr. Lawler

Absent – Ms. Troiani

Regarding **agenda item F2**, Mr. Hurt asked the solicitor to look into policy 910 and the reference that is made to Act 72, which is no longer valid.

Minutes of the 4/21/09 Regular Meeting

1. Third reading of Policy 216 Attachment—Chichester School District Plan for Collection, Maintenance and Dissemination of Student Records; first reading was February 17, 2009; second reading was March 17, 2009. Policy 216—Student Records, Item 2, Authority, Paragraph 2 states the following:

The Board shall adopt a comprehensive plan for the collection, maintenance and dissemination of student records that complies with federal and state laws and regulations and state guidelines. Copies of the adopted student records plan shall be maintained by the district and revised as required by changes in federal or state law.

2. First reading of the following policies in Section 900—Community. These policies have been revised by the Pennsylvania School Boards Association as part of the district's Board Policy manual update. New language is shown in bold on policies; revisions, deletions, and new policies are as noted below:

- 901—Public Relations Objectives
- 902—Publications Program
- 903—Public Participation in Board Meetings – Removed guidelines from policy and replaced with district's language from policy 006, which is more up-to-date.
- 904—Public Attendance at School Events
- 905—Citizen Advisory Committee
- 906—Public Complaints – Combined complaint process for all employees, more concise.
- 907—School Visitors
- 908—Relations with Parents/Guardians
- 909—Municipal Government Relations
- 910—Community Engagement – Replaced entire policy with PSBA model policy, which complies with *No Child Left Behind* and Act 72.
- 911—News Media Relations
- 912—Relations with Educational Institutions
- 913—Nonschool Organizations/Groups/Individuals – Replaced with PSBA model policy due to recent court decisions.
- 913.1—Education Foundation
- 914—Relations with Intermediate Unit
- 915—Relations with Booster/Home School Association Organizations
- 917—Parental/Family Involvement – New policy
- 918—Title I Parental Involvement
- 919—District/School Report Cards – New policy

Mr. Lawler said he was advised that a form was missing regarding Mr. Cardow's nomination as a candidate for the Delaware County Intermediate Unit Board of Directors. Mr. Lawler asked that another vote be taken; the solicitor said another vote was not needed, that the form could be refiled. Mr. Adams asked that the record reflect the form would be resubmitted based on the minutes.

Ms. DiMarino asked the solicitor if a board committee meeting should be advertised if five or more board members were expected to attend; Mr. Polaha replied that it should be advertised.

Mr. Ambrosino said he recently asked for a list of the high school teachers' class rosters, and that he has put a spreadsheet together that shows the room number and what period the room is being used for all four marking periods. He said he found the database is wrong and has not been kept up-to-date. Because of this, he said it will be very difficult to make any decision as to what the building's space requirements are due to insufficient data. Ms. DiMarino said she will ask high school administrators to put together a schedule showing how every classroom is being used at any given time during the instructional day. Mr. Ambrosino said he asked for a teachers' roster and apparently that is not correct. Ms. DiMarino asked Ms.

Minutes of the 4/21/09 Regular Meeting

Alexander to address the issue. Ms. Alexander explained that there are rosters and there are teachers doing co-teaching within rounds. There are eighteen special education teachers and a group of those teachers move around. There are reading teachers who have various assignments and Ms. Alexander said she could supply a roster for every teacher. Mr. Ambrosino said he has that information and has put together a very basic spreadsheet that does indicate multiple teachers in every room, but he is concerned that this information is incorrect and not up-to-date. Ms. Alexander said she thought the information was up-to-date. Mr. Adams suggested Mr. Ambrosino give his spreadsheet to the high school administrators to compare to their records. Ms. Alexander thought that some of the discrepancies might be due to some teachers' hall duty and/or lunch duty periods.

Citizens' comments

Andre Carter, father of the late Chichester High School student Dane Carter, requested that the family receive an honorary diploma for their son who was due to graduate with the Class of 2009. Ms. DiMarino informed the board that she had spoken via telephone with Mrs. Carter recently and that she would discuss the situation with the board.

Adjournment

On a motion made by Ms. Koch and seconded by Ms. Baiocco, the meeting adjourned at 9:53 p.m.

William J. Lawler III, Secretary
Chichester Board of School Directors