

Chichester School District Board of School Directors  
Boothwyn, Pennsylvania  
Minutes of the Regular Meeting – March 16, 2010

A Regular meeting of the Chichester School Board was held at the Administration Building, 401 Cherry Tree Road, Boothwyn, Pennsylvania, on March 16, 2010. The meeting was called to order at 7:41 p.m. Board President Howard Adams apologized for the late start due to an executive session that was held before the meeting. Roll call was taken, and the Pledge of Allegiance and moment of silent meditation were conducted.

Board members present were Howard Adams, Paul Amand, Ruth Ann Baiocco, Edward Cardow, Alan Henderson, William Lawler, Mary Magaw, and William Taylor. Sherry Troiani was absent.

Seated with the Board were Barbara DiMarino, Superintendent; Rebecca Lowry, Assistant Superintendent; Janice Miller Lion, Business Administrator; Fred Serino, Assistant to the Superintendent for Human Resources, District Solicitor Stephen Polaha and Student Representative Robert De Carlo.

Also present were Gloria Senatore, Director of Pupil Services; Nancy Alexander, Chichester High School Principal; Paula Husar, Chichester Middle School Principal; James Adair, Marcus Hook Elementary School Principal, and Kathy Sherman, Boothwyn Elementary School.

### **Scheduled presentations**

The School Board recognized the Middle School Science Olympiad Team and the Middle School Robotics Team.

Mr. Dan Bontempo from Stantec spoke to the board about the Boothwyn Elementary School construction project. He explained the recommended change orders for the board's consideration.

### **Student representative's report**

Chichester High School senior Robert DeCarlo gave a report to the board about current and upcoming events at the high school.

### **Staff, Principals' and Home and School reports**

The following administrators gave reports to the board regarding current and upcoming events in their respective buildings:

Ms. Kathy Sherman, Boothwyn Elementary School Principal  
Mr. James Adair, Marcus Hook Elementary School Principal  
Ms. Paula Husar, Chichester Middle School Principal  
Ms Nancy Alexander, Chichester High School Principal

### **Board reports**

Mr. Amand spoke to the board about the Choral Boosters and District Choir that will be hosted at Chichester High School for the 2010-2011 school year.

Mr. Henderson spoke to the board about the Workplace Safety Committee and the new manual.

Mr. Cardow thanked Mr. Keever and the maintenance department for their efforts on the snow removal. He then spoke about the new Boothwyn Elementary School.

**Solicitor’s report**

Mr. Polaha reported on a student disciplinary hearing relating to a Chichester High School student held before a committee of the board on March 10, 2010. Mr. Adams, Ms. Baiocco, Mr. Amand, Ms. Magaw and Mr. Taylor attended the hearing. The student was charged with carrying a knife, which is in violation of district policy 218.1 Weapons and Dangerous Instruments. Mr. Polaha reminded board members that did not attend the hearing that they must have read the transcript and exhibits in order to vote. He said a motion would be in order to adopt the report if it was acceptable.

On a motion made by Mr. Amand and seconded by Ms. Baiocco, the board adopted the report.

**Vote: Aye** – Mr. Cardow; Mr. Adams; Mr. Amand; Ms. Baiocco; Ms. Magaw; Mr. Henderson; Mr. Taylor

**Abstain** – Mr. Lawler

**Approval of minutes**

The board approved by acclamation the minutes of the February 16, 2010 regular meeting.

**Vote: Aye** – Mr. Cardow; Mr. Adams; Mr. Amand; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Henderson; Mr. Taylor

**Superintendent’s recommendations**

**A. Curriculum and Instruction**

Ms. DiMarino reviewed Section A.

On a motion made by Mr. Cardow and seconded by Mr. Amand, the board approved **agenda items A1 through A3**.

**Vote: Aye** – Mr. Cardow; Mr. Adams; Mr. Amand; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Henderson; Mr. Taylor

1. Request approval of tuition reimbursement as follows for the 2009-2010 CEA contract year.

<u>Employee</u>	<u>Teaching Assignment</u>	<u>Course</u>	<u>School</u>	<u># of Credits</u>	<u>Amount</u>
Dina Coniglio	HS-Health/PE	Reaching Today’s Students	Carlow University	3	\$595.00
Dina Coniglio	HS-Health/PE	Legal Issues Effecting Students & Teachers	Carlow University	3	\$595.00
Shawn Conti	HS-Geography	Teacher Research	Cabrini College	3	\$1260.00
Shawn Conti	HS-Geography	Differentiated Instruction	Cabrini College	3	\$1140.00

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Stephanie DeTitta	HS-Math	The American School as a Social Narrative	West Chester University	3	\$1071.00
Christian Saddler	HS-Physics	Research Methods	West Chester University	3	\$1071.00
Jennifer Wardius	B-Grade 2	Helping Students Become Self-Directed Learners	Indiana Wesleyan University	3	\$495.00
<b>Reimbursement</b>					<b>\$6,227.00</b>
<b>Previous Total</b>					<b>\$78,535.00</b>
<b>Total Reimbursement to Date</b>					<b>\$84,762.00</b>
<b>\$84,762.00 reflects all tuition paid out for the 09-10 school year. Cap is \$132,000.</b>					

2. Request authorization of the following field trips. Field trips are in accordance with school district policy. The only cost to the district is transportation, unless stated otherwise.

<b>Date</b>	<b>Destination</b>	<b>Group</b>	<b>Transportation</b>
*Mar. 10	PIT/Hedgerow Theatre Media, PA	B- 4 <sup>th</sup> Grade- 1.2 Reading Critically in all content areas	District
*Mar. 12	Reggie Lewis Center, Boston, MA	HS- 9-12- To compete in the Nike Indoor Nationals Track and Field Championships (All costs paid by parents)	US Air
*Mar. 13	Downingtown Education Center Downingtown, PA	MS-HS- 7 <sup>th</sup> -12 <sup>th</sup> VEX Robotics Competition	District
Mar. 19	SPCA/Summerford House	MS-PA Standards 5.2G- Rights& Responsibilities of Citizenship; 1.6A- Listen to others; C- Speak using formal speech; B- contribute to discussions; E-participate in discussions	District
Mar. 20	Radnor High School Radnor, PA	MS-Indoor Color Guard Competition	District
Mar. 26	Arnold's Family Fun Center, Oaks, PA	HS-FBLA National and Business Standards- Social Networking Day with other FBLA members from other schools	District
Apr. 17	Owen J. Roberts HS Pottstown, PA	MS-Indoor Color Guard Competition	District
Apr. 24	Abington High School Abington, PA	MS- MENC #2-Indoor Drumline Competition	District
Apr. 24	Abington High School Abington, PA	MS-Indoor Color Guard Competition	District
Apr. 29	Philadelphia Historic Area, Constitution Area Philadelphia, PA	MS- Life Skills- Finish unit on Historical Philadelphia, Constitution Center, Liberty Bell, Betsy Ross House, Independence Hall	District
May 1	Church of Holy Trinity Philadelphia, PA	HS-NS 6-Listening to, analyzing and describing music; NS 7 Evaluating music; NS 9-Understanding music in relation to history and culture	District
May 3	Chichester Middle School Boothwyn, PA	B,H,L, MH-1:6 Speaking and Listening- Teaser for Middle School play production	District
May 7	Philadelphia Zoo Philadelphia, PA	H & B-(3.3.4+3.2.4B) Distinguish between living & non-living organisms. (3.2.4+3.3.46) Identify names of organisms & their characteristics,(3.2.4.A) Identify habitats of animals	District

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May 13	Washington, DC	HS-9.1.12A-E-Know and use the elements and principles of each art form to create works in the arts and humanities- An exploration of art and culture in our nations historically rich capitol	Werner
May 14	Dorney Park Allentown, PA	HS-FBLA National and Business Standards; Business and Marketing Education Day	District
May 20	Kimmel Center Philadelphia, PA	MH-1.3: Reading, Analyzing and Interpreting Literature- Literature brought to life by a play	District
May 26	Adventure Aquarium Camden, NJ	B-1.6 Speaking/Listening; 3.3 Biological Sciences; 1.3 Reading/Analyzing & Interpreting Literature	District
May 28	Adventure Aquarium Camden, NJ	MH-3.34A Identify life, processes of living things. 4.34C Identify organisms that live together in the Ecosystem	District

\*Invitation to participate in these events was received after the February meeting and is presented for informational purposes only.

3. Recommend approval of the following conference attendance:

a. Pennsylvania Federal Program Coordinator Executive Committee (PAFPC) Meeting

Attendee: Steve Marrone  
 Location: Hershey, PA  
 Dates: March 20-24, 2010  
 Cost: \$400.00

b. PSLA Annual Conference

Attendee: Janis Thomas  
 Location: Penn State  
 Dates: April 15-16, 2010  
 Cost: \$549.20

c. PA Association of School Administrators-Women's Caucus Conference 2010

Attendee: Kathy Sherman; Gloria Senatore; Tracey Wolf  
 Location: Hershey PA  
 Dates: May 5-7, 2010  
 Cost: \$1405.00

**B. Special Services**

There are no items for voting consideration at this time.

**C. Technology**

There are no items for voting consideration at this time.

**D. Business and Finance**

Ms. Lion reviewed section D of the agenda.

On a motion made by Mr. Cardow and seconded by Ms. Baiocco, the board approved **agenda items D1 through D13.**

**Vote:** Aye – Mr. Cardow; Mr. Adams; Mr. Amand; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Henderson; Mr. Taylor

1. Recommend acceptance of financial reports.
2. Recommend approval of bills.
3. Recommend declaring the old Boothwyn Elementary School furniture and equipment surplus for sale, donation or disposal.
4. Recommend the following change orders for the Boothwyn project:

<b><u>Boothwyn Elementary School Project</u></b>			
<b>CO#</b>	<b>Contractor</b>	<b>Amount</b>	<b>Description /Reason</b>
EC-07	Eastern Shore Electric	\$796.00	Relocate electrical receptacles per code- IST & Guidance Rooms
EC-11	Eastern Shore Electric	\$4075.00	Emergency power exterior lighting
SC-04	B&J Excavating Inc.	\$8500.00	Paving

5. Recommend the following change orders for the High School Auditorium/Classroom Addition Project:

<b><u>High School Auditorium &amp; Classroom Addition</u></b>			
<b>CO#</b>	<b>Contractor</b>	<b>Amount</b>	<b>Description /Reason</b>
GC-3	Gateway Project Mgt, LLC	(\$13,000.00)	Deduct- STC 45 Doors
GC-4	Gateway Project Mgt, LLC	\$37,637.00 Not to Exceed	Add site erosion/storm work
GC-5	Gateway Project Mgt, LLC	\$41,635.64 Not to Exceed	Add grass paver access road per final site plans

6. Recommend approval to go out to bid for the following projects funded by the Capital Reserve Fund:
  - a. High School Roof – A Wing-Upper B & D Wing
  - b. Middle School Concrete Sidewalks/High School Repaving/Concrete Stairs
  - c. Pool Filtration Tank Replacement
7. Recommend acceptance of MM Architects, Inc. proposal for professional services related to the above referenced projects at 6% of project cost plus reimbursables.
8. Recommend the approval of the following budgetary transfer:

<b>TRANSFER FROM</b>	<b>TRANSFER TO</b>		
<b>BUDGET CODE</b>	<b>BUDGET CODE</b>	<b>AMOUNT</b>	<b>EXPLANATION</b>

10-1100-330-000-10	10-2840-610-000-00	\$6,446.00	To purchase CSIU Health Module
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9. Recommend the attached Budget Expansion/Reduction for the EAP Grant allocation and *Title I*.
10. Recommend acceptance of Markley Actuarial Services, Inc. proposal for GASB 45 valuation report for \$4,450.00.
11. Recommend approval to participate and receive funds from the PDE-Division of Food and Nutrition Fresh Fruit & Vegetable Program at Marcus Hook and Linwood Elementary Schools.
12. Recommend approval of the proposed DCIU 2010-2011 General Operating Budget of \$858,116.85. The Chichester School District's share is estimated at \$37,302.18.
13. *Recommend the approval to declare the following items surplus for disposal from the Middle School.*
  - a. *Old Cabinet*
  - b. *Broken clothing rack*
  - c. *Broken video camera*
  - d. *Broken teacher's chair*

**Items for Discussion**

- Boothwyn Elementary School Security

**Informational Items**

- Tax Collectors reports – February
- Building & Grounds Committee Meeting Information

**E. Personnel**

Ms. DiMarino reviewed section E of the agenda.

On a motion made by Mr. Cardow and seconded by Ms. Baiocco, the board approved **agenda item E1**.

**Vote:** **Aye** – Mr. Cardow; Mr. Adams; Mr. Amand; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Henderson; Mr. Taylor

On a motion made by Mr. Cardow and seconded by Ms. Baiocco, the board approved **agenda item E2-E10**.

**Vote:** **Aye** – Mr. Cardow; Mr. Adams; Mr. Amand; Ms. Baiocco; Ms. Magaw; Mr. Lawler; Mr. Henderson; Mr. Taylor

ADMINISTRATIVE:

1. Judith Edwards, Principal, Linwood Elementary, requests acceptance of her resignation for the purpose of retirement, effective June 30, 2010.

PROFESSIONAL STAFF:

2. Recommend approval of the following coaching , co-curricular and extra-curricular positions for the 2009-2010 school year with salary established per CEA contract, subject to verification of experience:

Middle School

- a. Monica Cardullo, Science Olympiad Event Coach, (Additional Event), 2<sup>nd</sup> yr., 1 additional event x 3 pts. x \$116.00 = \$348.00
- b. Sarah Fedak, Science Olympiad Event Coach, inadvertently approved on a previous agenda as 1<sup>st</sup> yr., 1 event x 3 pts. x \$119.00 = \$357.00. The correct stipend should be 1<sup>st</sup> yr., 1 event x 3 pts. x **\$116.00 = \$348.00.**
- c. Joe Fox, Science Olympiad Event Coach, (Additional Event), 7<sup>th</sup> yr., 1 additional event x 3 pts. x \$135.00 = \$405.00.
- d. Tom Pflieger, Science Olympiad Event Coach, (Additional Event), 1<sup>st</sup> yr., 1 additional event x 3 pts. x \$116.00 = \$348.00

High School

- e. Edward Tomassetti, requests acceptance of his resignation from the co-curricular position of Track (Boys), Assistant Coach, effective immediately due to personal reasons.
- f. Greg Brazill, Track (Boys), Assistant Coach, 1<sup>st</sup> yr., 28 pts. x \$116.00 = \$3,248.00
- g. Andrew Litts, Play, Assistant Choreographer (co), 1<sup>st</sup> yr., 2 pts x \$116.00 = \$232.00.

3. Recommend approval of the following professional personnel requests as indicated:

- a. Karli Casamento, 2<sup>nd</sup> grade teacher, Boothwyn Elementary, requests to return from a previously approved FMLA (Family and Medical Leave Act) effective February 16, 2010.
- b. Christine Olinger, District Reading Specialist, requests child-rearing leave for the remainder of the 2009-2010 school year, effective February 18, 2010.
- c. Lauren Wetten, 1<sup>st</sup> grade teacher, Hilltop Elementary, requests FMLA (Family and Medical Leave Act) effective March 1, 2010.
- d. *Kelly Bechtel, 5<sup>th</sup> grade teacher, Chichester Middle School, requests FMLA (Family and Medical Leave Act) effective March 3, 2010.*

4. *Recommend approval of the following middle school indoor drumline/color guard positions for the 2009-2010 school year.*

- a. *Christine Fisher – Indoor Drumline Pit Instructor: \$1,000.00*
- b. *Katie Capasso – Indoor Drumline Pit Arranger: \$575.00*
- c. *Andrew German – Indoor Drumline Drill Writer: \$575.00*
- d. *Jenny McKernan – Color Guard Director: \$1,250.00*
- e. *Allie Richards – Color Guard Instructor: \$1,000.00*

5. *Recommend approval of the following as homebound teachers for the 2009-2010 school year. Hourly rate to be \$34.50.*

- a. *Diana Woloshin*
- b. *Cecilia Aaron*

SUPPORT STAFF:

6. Recommend approval of the following classified personnel requests as indicated:
  - a. Mary Roy, 3 hours 40 minutes per day bus aide, Transportation Department, requests to return from a previously approved leave without pay, effective February 25, 2010.
  - b. Jamie Williams, 7 hours per day instructional assistant, Chichester Middle School, requests acceptance of her resignation to further her education, effective February 18, 2010. Ms. Williams also requests to be placed on the substitute instructional assistant list.
  - c. Linda Durham, 4 hours 55 minutes per day bus driver, Transportation Department, requests to return from a previously approved leave without pay, effective March 2, 2010.
  - d. Rebekah Harbison, 7 hours per day instructional assistant, Chichester Middle School, requests acceptance of a 6-month unpaid leave of absence, effective February 8, 2010.
  - e. *Tom Stephens, 5 hours 25 minutes per day bus driver, Transportation Department, requests to return from a previously approved leave without pay, effective March 2, 2010.*
  - f. *Yvonne O'Boyle, 7 hours per day instructional assistant, Chichester Middle School, requests acceptance of her resignation due to employment elsewhere, effective March 19, 2010.*
  - g. Colleen VanCleve, 7 hours per day instructional assistant, Boothwyn Elementary, requests a 6-month unpaid leave of absence after her FMLA (Family Medical Leave Act), effective April 15, 2010.
7. Recommend approval of the following classified personnel as indicated:
  - a. Rebecca Anderson, awarded the 8 hours per day lead district maintenance custodian, Chichester Middle School, effective March 8, 2010, at the new hourly rate of \$11.50. This is a replacement for a retirement. Ms. Anderson was previously an 8 hours per day class "b" maintenance employee at the hourly rate of \$11.98.
  - b. Susan Webb, 5 hours per day cafeteria aide, Hilltop Elementary, pending satisfactory completion of 90-day probationary period which began February 19, 2010, at the hourly rate of \$8.25. Replacement for a resignation.
  - c. Jonathan Atkins, 8 hours per day security staff, Locust Hill, pending satisfactory completion of 90-day probationary period which will begin March 7, 2010, at the hourly rate of \$10.00. Replacement for a reassignment.
  - d. Jim Lynch, 7 hours per day instructional assistant, Chichester Middle School, pending satisfactory completion of 90-day probationary period which will begin March 22, 2010, at the hourly rate of \$10.00. Replacement for a resignation.

- e. Georgianna Montella, 7 hours per day instructional assistant, Chichester Middle School, pending satisfactory completion of 90-day probationary period which will begin March 17, 2010, at the hourly rate of \$10.00. Replacement for a resignation.
- 8. Recommend approval of the following classified personnel who have satisfactorily completed the 90-day probationary period:

NAME	POSITION	EFFECTIVE DATE
Linda Cannarella	8 hrs./day Human Resources Secretary	3/1/10
Kelly Curry	4.5 hrs./day cafeteria aide I, CHS	3/9/10
Katy Hauck	4.5 hrs./day cafeteria aide I, CHS	3/9/10
Bruce Schealer	5 hrs./day cafeteria aide I, Linwood	3/15/10
Pamela Vattai	5 hrs./day cafeteria aide I, Linwood	3/9/10

- 9. Recommend approval of the classified substitute list:

**Substitute Bus Aide @ \$10.00/hour**

George Delano

**Substitute Van Driver @ \$10.00/hour**

George Delano

**Substitute Cafeteria Aide @ \$8.25/hour**

Pamela Stevenson

*Franklyn Daniel*

*Susan Bleattler*

- 10. Recommend approval of Sean Marinaro as a Technology Intern, effective March 8, 2010. This is a volunteer position.

**F. Miscellaneous**

There are no items for voting consideration at this time

**Adjournment**

On a motion made by Mr. Amand and seconded by Mr. Cardow, the meeting was adjourned at 9:17 p.m.

William J. Lawler III, Secretary  
Chichester Board of School Directors